
**Oregon Transit Association
Board of Directors Meeting
August 8, 2017**

Present

Members: Vice President Lisa Scherf, Dwight Brashear, Cynda Bruce, Mary Jo Carpenter (phone), Kim Curley (phone), Aaron Deas, Hal Gard, Jeanine Gordon (phone), Andi Howell, Ernest Palmer, Doug Pilant, Allan Pollock, Kimberly Stanchfield

Guests: Edward McGlone (Lane Transit District); Dale Penn (Salem-Keizer Transit); Karyn Criswell (ODOT-RPT); Mike Stinson (Basin Transit Service)

Staff: Kelly Ross (Western Advocates) and Drew Hagedorn (Tonkon Torp)

Meeting was called to order at 10:04 a.m. by Vice President Lisa Scherf.

Agenda

Motion by Palmer, seconded by Stanchfield, to approve the agenda as distributed.
Motion passed unanimously.

Minutes

Motion by Pilant, seconded by Pollock, to approve the July 11th Board meeting minutes as distributed. Motion passed unanimously.

Treasurer's Report

Treasurer Pilant summarized the financial report and highlighted the fact that it was the first report of the 2017-18 fiscal year and there had been very little financial activity during the month of July. Scherf requested a review and analysis of the bylaw requirement for reserves; Ross said that he would provide one at the September Board meeting.

Legislative Update

Hagedorn reported:

- He is expecting high turnover in Legislature as many members choose not run for re-election, especially in the Republican caucus.
- Still waiting for action by Gov. on HB 2017; she has until 8/17 to sign, cautiously optimistic that there won't be a referral effort. Deas reported on a conversation with the Governor's office—they will have a signing ceremony for HB2017 at the end of August.
- He will be checking every day after the Governor signs the bill to see if anyone has filed for referral—will keep the Board posted.
- Next legislative days is week of Sept. 18th.

Penn reported that Sen. Devlin has asked DHS to prepare a spreadsheet showing where senior and disabled funds are going; said that there is no guarantee that this funding will continue.

Gard reported that the Rail & Public Transit budget was made completely whole by the Legislature. STF as a program is funded through several sources; factors that may reduce STF funding include decreased cigarette sales due to increased age of purchase requirement, increased costs associated with addition of Real ID-compliant cards, and increased costs associated with collecting revenue. He will be sending out a memo soon to explain this, and will be holding on to funds until the level of funding becomes more clear. HB 2017 presents an opportunity to use some funds for STF.

Palmer asked whether HB 2017 funds would be received by senior centers and others that provide transportation services. Gard said no, but they could receive them from transit agencies that are eligible to receive HB2017 funds.

ODOT/PTD Report

Gard reported that the implementation process for HB2017 will focus on two dates—July 1, 2018, when the new employee payroll tax goes into effect, and January 1, 2019, when funds from the tax will be distributed for the first time.

The draft implementation timeline has the following elements:

July-October, 2018 Rule-Making Start-up

Develop STIF implementation work plan, stakeholder engagement and communications plan, appoint rules advisory committee, and OTC concurrence on rule-making work plan and schedule.

August 2017-July 2018 Develop Rules

- Draft key elements of each program (Aug. 2017-Nov. 2018)
- 90% Formula
 - Draft rules through RAC/public process (Oct. 2017-Jan. 2018)
 - Formal rule-making process (Jan-May 2018)
- 5% Discretionary and 4% Intercity Formula Programs
 - Draft rules through RAC/public process (Dec 2017-March 2018)
 - Formal rule-making process (March-July 2018)

June 2018-January 2019 90% Formula Grant Solicitations

- Issue notice and conduct provider trainings (June 2018)
- Applications, including plans, due to RPTD (Sept. 2018)
- PTAC reviews plans (Nov. 2018)
- OTC reviews award recommendation, including plans (Nov. 2018)
- 90% Formula agreements effective (Jan. 1, 2019)

Sept. 2018-July 2019 5% Discretionary and 4% Intercity Grant Solicitations

- Issue notice and conduct provider training (Sept.-Oct. 2018)
- Applications due to RPTD (Feb. 2019)
- PTAC reviews award recommendation (April 2019)
- OTC reviews award recommendation (May 2019)
- 5% Discretionary and 4% Intercity agreements effective (July 1, 2019)

Gard said that Karyn Criswell has been moved from District 1 Coordinator to project manager for the HB2017 implementation process. Ross urged Gard and Criswell to let him know whenever OTA can be of assistance during the process.

Bruce said that Lincoln County is currently working on its transit development plan and asked if there are things in the plan that will be applicable to an eventual transit improvement plan. Gard says yes, advised everyone to study the bill to see what will be required in the improvement plans.

Palmer said that the OTC Chair will be meeting on Friday with their ACT and asked whether issues associated with HB2017 should be discussed. Gard said that he will also be attending the meeting.

McGlone said the LTD team is working up a list of technical questions regarding provisions of HB2017. Gard said to send all questions to him and Criswell, they are working on possible amendments for the 2018 short legislative session.

McGlone asked whether it would be good to pulling the OTA Legislative Committee together to develop additional technical questions. Consensus of the Board was a meeting should be scheduled within the next thirty days.

Executive Director's Report

Ross reported:

- Registration for the Bus Roadeo was opened on August 3rd, a broadcast email was sent out, and several registrations have already been received. Stanchfield said that the Pendleton Convention Center has been extremely helpful in responding quickly to every question and request.
- Finalizing conference program details and hoping to have registration open on August 15th. Stanchfield said that all keynote speakers have been confirmed.
- There will be director elections during the October conference and said that if there are any current directors who don't want to continue, to let him know so their names don't appear on the ballot.
- A suggestion had been received from Lee Lazaro for establishment of a transit hall of fame, and asked for input from the Board. Scherf added that the concept would be something in addition to the usual annual awards and wouldn't necessarily be selected every year.

Palmer suggested that Phyllis Luby, Roger Martin, Grace Crunican, and Dick Feeney would be appropriate first selections. Pilant suggested Sherm ?.

Pollock suggested checking with WSTA and APTA, both of which have their own transit halls of fame.

Agency Updates

- Deas (TriMet) – The new HOP efare system is up and running, and going pretty well; increased security significantly on system after the May MAX attacks—they are thinking about having staff from Multnomah County involved to connect people with

services. Had a massive network failure involving equipment and data that wasn't 'backed up—there are still some systems that aren't functional. High temperatures have forced lower speeds for MAX trains; will be considering ordinance to permanently exclude problem passengers; passed bills for special land use procedures for the SW Corridor and to allow TriMet a special in-house system for fare violators.

- Pilant (Tillamook County Transportation District) - Tillamook county fair will be starting this weekend; they are preparing for the eclipse event and will be announcing plans soon; broke ground for new construction; finished procurement process for new scheduling software; NW Oregon Transit Alliance new website is up and operational.
- Bruce (Lincoln County Transit) 0 Much of staff still out on family medical leave.
- Pollock (Salem-Keizer Transit) - Trying to figure out how quickly service can be added; looking for additional help on procurement; plan to pull buses to curb during actual eclipse.
- Howell (City of Sandy) – Have had a couple of bodily injuries during July, spending a lot of time on insurance claim processing; took over operation of the Mt. Hood Express; seeing increases in ridership.
- Brashear (SMART/City of Wilsonville) - Started cooling bus & hydration stations during hot weather; preparing plans for eclipse; running local rodeo on Aug. 19th; in process of hiring temps to do a customer survey of all riders.
- McGlone (Lane Transit District) - Testing going on in new EMX line; going out for RFP for comprehensive operations analysis; celebration of new EMX line will be 1-3:00 on Sept. 17th; initiated a new student pass that resulted in a 100% sales increase over previous program; will also be pulling buses over during the moment of eclipse totality.
- Stanchfield (Creative Bus Sales) - No report
- Palmer (Basin Transit Service) - Focused on transition with new general manager; had four Gillig buses powered by Detroit Diesel that they wanted to get rid of, but nobody wanted them so ended up selling them for \$100 each.
- Carpenter (Community Connection of Baker County) – Will be having Rep. Bentz visiting for lunch later this month and also had staff from Sen. Wyden's office visit; will be closed during the eclipse; OTC will be meeting in Enterprise this month and she plans to attend.
- Curley (ToGo) – Cascade East will be running service during the eclipse; encouraging people to provide ideas on how to use alternate modes .
- Gordon (Confederated Tribes of the Umatilla Indian Reservation) – No report.
- Scherf (City of Corvallis) – They are three-fourths of the way through their transit plan process and things are going better; will start doing their own maintenance on vehicles and housing the contractor operations; just launched an Amtrak connector service; will have full service on the day of the eclipse and will be adding a special eclipse shuttle.

Meeting adjourned at 11:57