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**Oregon Transit Association  
Board of Directors Meeting  
February 9, 2016**

***Present***

Members: President Julie Brown, Vice President Lisa Scherf, Treasurer Doug Pilant  
Cynda Bruce, Mary Jo Carpenter (by phone), Kim Curley, Aaron Deas, Karen  
Friend, Hal Gard, Jeanine Gordon (by phone), Andi Howell, Stephan  
Lashbrook, Ernie Palmer (by phone), Kimberly Stanchfield, Elaine Wells (by  
phone)

Guests: Edward McGlone (Lane Transit District),

Staff: Misty Slagle (Western Advocates), Drew Hagedorn (Tonkon Torp)

***Meeting was called to order at 10:01 a.m. by President Julie Brown.***

***Agenda***

Motion by Lashbrook, seconded by Curley, to approve the agenda. *Motion passed  
unanimously.*

***Minutes***

Motion by Pilant, seconded by Stanchfield, to approve the January 12th Board meeting  
minutes. *Motion passed unanimously.*

***Treasurer's Report***

Pilant summarized the report through January 31<sup>st</sup>; no questions or comments from the  
Board. The highlighted expenses were for tax preparation and APTA Dues.

Wells inquired if OTA paying APTA dues makes OTA Board members eligible for  
discounts through APTA.

Motion to approve Treasurer's report by Bruce, seconded by Lashbrook. *Motion passed  
unanimously.*

***Legislative Report***

Hagedorn reported that there are a lot of major issues for a short session, including the  
minimum wage, environmental issues, and affordable housing. The deadlines for the  
session are coming fast, with Thursday being the next work session deadline.

Brown reported that HB4078 served as a tool to educate legislators. The main issue with  
the bill was the funding mechanism and there is hope for a better result in 2017.

Deas suggested that the bill served to highlight for a lot of members what their local transit  
is and the services it provides.

Gard said there needs to be a consistent educational piece and message to deliver to  
legislators.

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Brown will send the one pager on funding mechanisms she prepared to the board

### ***Executive Director's Report***

- 2017 Conference Locations – Kimberly Stanchfield reported on the tour of the Pendleton Convention Center. The location does not have separate dining area; the facility prices are very reasonable; there is sufficient space to do the roadeo; hotels are not close, but a trolley or shuttle could be provided for the conference. The facility is ADA accessible as it's all on one level. The planning committee is meeting later this month for further discussions.

### ***ODOT/PTD Report***

Gard reported that tomorrow is the ConnectOregon Modal Committee meeting and they will be selecting appropriate representative for that group.

### ***Agency Updates***

- Carpenter (Community Connection of Baker County) – A replacement vehicle has been ordered.
- Palmer (Basin Transit Service) – The STF discretionary grants process is complete and they received word last week that their new busses will be available in February instead of April.
- Gordon (Confederated Tribes of the Umatilla Indian Reservation) – Gearing up for their annual report, finalizing GPS services and fleet management software.
- Wells (Ride Connection) - They are finishing the adaptive strategy and strategic plan; advocacy has been a clear message from their service partners.
- Lashbrook (SMART/City of Wilsonville) – Recent studies have shown that the district's growth is mostly to the north of town, although the area is in the TriMet service area.
- Howell (City of Sandy) On STF Committee and working on that plan; working on vehicle procurement and building bus barns.
- Curley (ToGo) – Serving as ToGo rep and will be working with conference planning.
- Friend (Central Oregon Intergovernmental Council) – Finalized RFP for first transit-style low floor bus, and is working on hiring a transportation planner.
- Stanchfield (Creative Bus Sales) – The CTAA Conference in May will be in Portland and they will allow our drivers to participate in their roadeo and be scored separately.
- Bruce (Lincoln County Transportation) – Working on three planning processes; have two dispatchers in place after being down and one is fluent in Spanish.
- Pilant (Tillamook Transportation District) – Recruiting for an HR Specialist; about to finalize an interline agreement with Greyhound.
- Scherf (City of Corvallis) – Reported that the Governor's Visioning Panel came to Albany; OSU has hired their first transportation options position; will be serving on several advisory committees in the coming months.
- Brown (Rogue Valley Transit) – Has spent a lot of time in Salem the last several weeks; will not be at next meeting because the Governor's Visioning Panel will be in Roseburg.

There being to further business the meeting was adjourned at 11:58am